

## 2016 Safety Awards

(Performance Period: Jan – Dec 2015)

Awards are presented annually to recognize outstanding achievement in the combined field and shop safety efforts of ADSC Contractor and Associate Member companies. These awards include:

- **ADSC Safety Award Plaque** – awarded to the company with the lowest TRC rate, with a minimum 85-point score in each category. Also consideration for awarding for each entrant with a Days Away and Restricted duty/job Transfer case (DART) rate of zero (0) and with a minimum score of 85 points in that category. Canadian firms participating in the ADSC Safety Awards Program should use the Canadian Province Workers Compensation Law and/or Occupational Safety and Health Regulations as described in Section A-1 of this application.
- **The Dave White Memorial Award** – awarded for the “Most Improved Safety Program” to the company whose Incident Rate has greatly improved (i.e., during this award period compared to previous periods), and who have experienced an obvious change in safety practices during the most recent three years
- **The Rick Marshall Commitment to Excellence in Safety Award** - awarded to the company that has demonstrated a *comprehensive* and *consistent* safety program, beginning at the highest administrative level, filtering down throughout the entire company culture to the most basic field operations
- **The Zero Lost Time Award** – awarded to those companies that have achieved five or more consecutive years (i.e., most recent five or more consecutive years) of work with *no* Lost Time Accidents and *no* Lost Work Days. This Award will be presented annually so that companies can qualify each year. Calculations must accompany the company’s Safety Awards entry, and the company must have had reported the safety records from prior years to the ADSC Safety Awards Committee.

### Important Dates

- |               |   |
|---------------|---|
| May 1, 2016   | <b>ENTRY DEADLINE:</b> All completed applications must be received at the ADSC office by the close of business. |
| July 28, 2016 | Safety Awards Presentation Ceremony at ADSC Summer Meeting  |

**Award Categories***Eligible Contractor Members:*

- A. U.S. Category I Contractor Members (single project in excess of \$2 Million)
- B. U.S. Category II Contractor Members (single project from \$750,000 - \$2 Million)
- C. U.S. Category III Contractor Members (single project from \$250,000 - \$750,000)
- D. U.S. Category IV Contractor Members (single project from \$50,000 - \$250,000)
- E. U.S. Category V Contractor Members (single project up to \$50,000)
- F. Canadian Category I Contractor Members (performs single projects in excess of \$750,000)
- G. Canadian Category II Contractor Members (performs single projects up to \$750,000)
- H. Canadian Category III Contractor Members (performs single projects up to \$250,000)

*Eligible Associate Members:*

- I. International, National, and Local Associate Members

Note: All ADSC Contractor and Associate Members are eligible to compete each year, even if the Contractor or Associate Member has won an award in a prior year.

**Instructions for Completing the Application**

1. Select your category letter (A-I) from the list above.
2. Complete the statistical data in Sections A & B.
3. Complete the basic descriptions in Section C.
4. Sign the Certificate of Release in Section D.

## 2015 SAFETY AWARD APPLICATION

<i>Company Name</i>	<i>Contact Name</i>
<i>Address</i>	<i>Title</i>
<i>City</i>	<i>Phone</i>
<i>State/Zip Code</i>	<i>Fax</i>
<i>Chapter Affiliation (if any)</i>	<i>Email</i>
<i>Category (A-H)</i>	<i>First time entry (Yes or No)?</i>

To be effective, safety and health programs must be dynamic, proactive, and engage all levels of a company’s greatest assets – its people! The ADSC Safety Award program is geared to promote these critical criteria.

To be eligible for an ADSC Safety Award, both leading and trailing indicators are considered by the review committee. The Total Score is computed as the combined score of Section A-1 and Section A-2. Scores of less than 85 points are ineligible to be considered.

The final awards are determined by a panel of ADSC members (and may include outside experts), which evaluate all applications satisfying the minimum criteria for Award eligibility.

**Section A-1** details a company’s trailing indicators. A trailing indicator is typically based on injury and incident data (i.e., things that have occurred in the past). The trailing indicators used for an ADSC Safety Award are based on OSHA incident rates: the Total Recordable Case (TRC) rate, and the Days Away and Restricted duty/job Transfer (DART) case rate.

The applicant’s TRC and DART rates must be at or below the most recent published BLS rates for “Specialty Contractors” to earn points – see Section A-1 for details. The TRC and DART case rates are each worth 12.5 points (**Section A-1** is worth a possible 25 points, or, 25% of the Total Score). Canadian firms participating in the ADSC Safety Awards Program should use the Canadian Province Workers Compensation Law and/or Occupational Safety and Health Regulations as described on page 6.

**Section A-2** details your company’s leading indicators. Leading indicators are those techniques that your company uses to *PREVENT* injuries and incidents. These techniques are proactive and upstream, preventing injuries/incidents (thus termed “leading indicator”). Leading indicators tend

to be – but are not necessarily - required activities (inspections, training, job safety analyses, accountable activities, etc.). **Section A-2** contains 15 questions, each worth 5 points for a possible maximum of 75 points, or 75% of the Total Score.

**Section B** contains the required narratives that allow each company to describe the critical elements of your Safety and Health (S&H) program. Be sure to detail those elements of your S&H program that have proven effective in preventing injuries and incidents!

**Section C** contains the summary of your score.

**Section D** contains the required signature and certificate of release page.

## Section A-1- Incident Rates

The calculated TRC (Total Recordable Case) Rate and DART (Days Away, Restricted Duty and Job Transfer Case) Rate for the calendar year 2015 are the criteria for this Section. The prior year's data is collected for trending information only.

To earn points, the applicant company's TRC & DART rates for 2015 must be at or below published incident rates, as follows:

1. The TRC rate at or below the published in the 2014 Bureau of Labor Statistics data for Construction Specialty Trade Contractors of 3.8 equals 12.5 points (TRC above published rate = zero points)
2. The DART rate at or below the published 2014 Bureau of Labor Statistics for Construction Specialty Trade Contractors of 2.0 equals 12.5 points (DART above published rate = zero points)

Source: 2014 Bureau of Labor Statistics Incident Rates (Incidence rates of nonfatal occupational injuries and illnesses by case type and ownership, selected industries 2014- Private Industry- Table 1 ([http://www.bls.gov/news.release/archives/osh\\_10292015.pdf](http://www.bls.gov/news.release/archives/osh_10292015.pdf)))

**Table 1.** Incident Rates for U.S. Companies

	2011	2012	2013	2014	2015
Total Hours Worked (all employees)					
Total No. OSHA Cases					
<b>* TRC Rate</b>					
Total No. of OSHA Days Away, Restricted Duty/Job Transfer Cases					
<b>* DART Case Rate</b>					

\* Rate calculation: rate = # cases divided by employee hours worked multiplied by 200,000

Examples:

TRC            5 total OSHA recordables & 465,000 employee hours worked  
 TRC = (5 / 465,000) x 200,000 = 2.15

DART           2 cases with either restricted duty/job transfer, or, lost time  
 DART = (2 / 465,000) x 200,000 = 0.86

**Table 2.** Incident Rates for Canadian Companies

	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Total Hours Worked (all employees)					
Total No. Reportable Healthcare Cases *					
<b>TRC Rate ***</b>					
Total No. Lost time or Modified Duty cases **					
<b>Lost Time Modified Duty Case Rate ***</b>					

\* As required by Province Workers Compensation Law and/or Occupational Safety & Health Regulations

\*\* Lost Time or Modified Duty – the number of individual cases involving a worker who was unable to work at all (due to injury) and or the number of cases where the injured worker could work, but at a restricted capacity (i.e. no bending, lifting more than 15 pounds, etc.) or was transferred to another job description (i.e. went from working in the field to working at the shop performing a different task due to the injury).

\*\*\* Rate calculation: rate = # cases divided by employee hours worked multiplied by 200,000

**SECTION A-2 - S&H Management and Leadership, Program Elements**

Each “Yes” is worth 5 points, “No” answers are worth zero points; Section A-2 has a possible maximum of 75 points.

#	YES	NO	ITEM
1			Is there a written safety & health policy committing the company to proactive safety & health, and loss prevention, and, signed by the company principle or senior executive?
2*			Does senior management actively participate in the safety & health program? (describe in Section B)
3*			Safety director duties – Is the position full time, part time? Trained and experienced in safety and health? (describe in Section B)
4			Are safety related duties included in job descriptions and in the performance appraisal process for all management and supervisory positions?
5*			Is there cost accounting in place for the various risk management and safety & health program elements? For each profit center, division, department, etc.? That is: Are safety related costs and incurred losses financially accounted for? How? (briefly describe in Section B)
6*			Does the company maintain a S &H program that is never less than minimum OSHA or Province standards for all applicable provisions? <b>PLUS</b> , does it incorporate industry best practices for all high hazard exposures? (provide at least one example in Section B)
7			Do formal hiring processes include application, multiple interviews, reference & background checks, motor vehicle record check for all positions with driving duties? (description not required but welcomed)
8*			Is there a substance abuse prevention program in place that includes testing for 1) pre-hire, 2) random, 3) for cause, and 4) post incident? (describe in Section B if any of 4 provisions listed is not in place)
9			Do all job sites have a safety and health trained “competent person” if/as required by OSHA Standards? (Does not apply to Canadian companies.)
10			Does the S&H policy incorporate a provision for employees to report unsafe conditions and stop work?
11*			Does the S&H training include new hire orientation plus regular, ongoing training? Cite an example, or, describe in Section B
12*			Are formal incident reporting and investigation procedures in place, including provisions for communicating lessons learned to all employees? (though not required, a description may be provided in Section B)
13			Is there a functional safety committee that meets regularly, addressing employee concerns and communicates effective measures to employees?
14*			Is there a safety reward program in place (fully describe in Section B, distinguish whether it is an incentive program for being “accident free” or an award program for performing specific loss prevention activities, or some combination of these two types of programs)
15			Is there a formal return to work program in place?

\* Items require additional information to be provided in Section B

**SECTION B** - Descriptions of items in Section A-2. Please use separate pages, as necessary, to complete your answers.

Item #2:

Item #3:

Item #5:

Item #6:

Item #8:

Item #11:

Item #12:

Item #14:

**SECTION C - Summary of Scores****TRC points**

+

**DART points****Section A-1 Score:**

(maximum 25 points possible)

=

**Section A-2 Score:**(5 points per “yes” answer, maximum  
75 pts possible)

+

**Total Score:**(A-1 score + A-2 score, minimum  
of 85 pts to qualify)

=

**SECTION D - Certificate of Release**

*This form must be completed in full as a requirement of entry for the ADSC Safety Award Program.*

Company Name \_\_\_\_\_

I have reviewed the information supplied in the ADSC Safety Awards Program Application Forms as well as attachments, and I certify that this information is accurate and true to the best of my knowledge.

Furthermore, I grant permission to ADSC to use the information furnished in this application, including my company name, at the sole discretion of the ADSC staff, in any and all promotion of this or future Safety Award Program.

I understand that while this information is not considered confidential, specific details of the material will not be publicly linked directly to my company except in the event that it is required to adequately document or portray primary aspects of my program, and then, it will only be expressed in a positive manner that reflects well on my company.

I acknowledge that I have authority of my company to make these representations.

\_\_\_\_\_  
*Form completed by*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Email*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

***Entry Deadline is May 1, 2016.*** Completed forms and any support documentation must be received at the ADSC offices by the close of business on that day. Please return completed forms to:

Via Mail: ADSC  
8445 Freeport Parkway, Suite 325  
Irving, TX. 75063  
Attn: B.D. Smith

Via Email: [bdsmith@adsc-iafd.com](mailto:bdsmith@adsc-iafd.com)

Via Fax: (469) 359-6007

Should you have any questions, please contact B. D. Smith at (469) 359-6000.